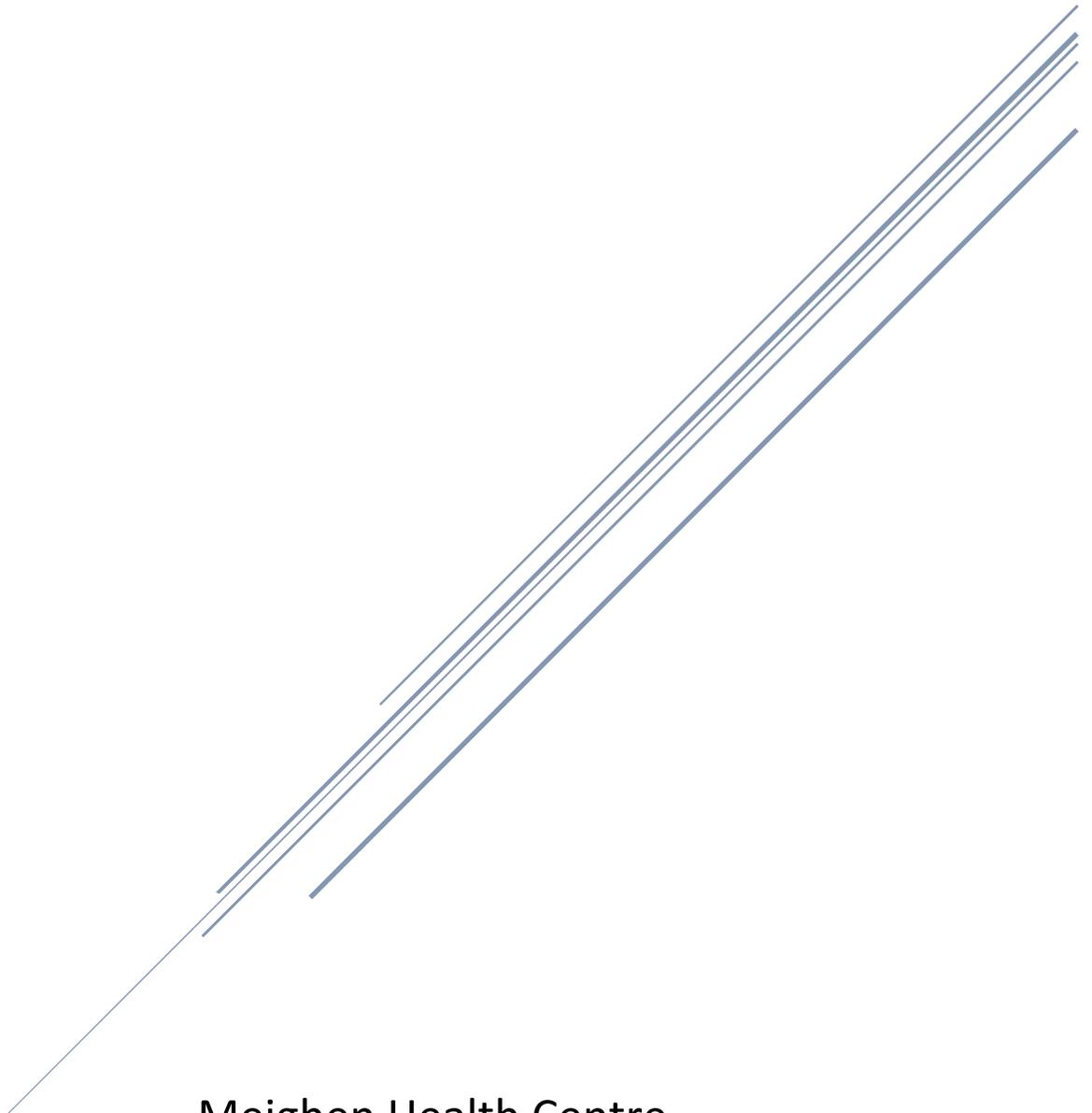


EMERGENCY PLAN

FACILITIES AND ENVIRONMENTAL SERVICES



Meighen Health Centre
Andre Balieiro

EMERGENCY PLAN

In an event of an Emergency, Environmental Services staff should follow the *Minimal staffing required for Housekeeping/Laundry and Maintenance*, as states below:

- 2 Housekeepers – All touch surfaces disinfected, sinks, toilets, and body fluid disinfection
- 1 laundry - Sort linens and bag separately – no folding
- Priority given to face cloths/towels, soaker pads, linens, bibs
- Disposable gowns and bags for laundry utilized
- 1 Housekeeper to do garbage rounds and assist as directed
- Handyman – deployed for housekeeping and garbage pick-up. ESM will triage repairs and complete. Only life safety repairs will be completed.

The following detailed processes in the next pages should be followed

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PROCESS #1	ENVIRONMENTAL SERVICES: HOUSEKEEPING
ASSUMPTIONS POTENTIAL IMPACT	<ul style="list-style-type: none"> • Human Resources will be limited and the priority for staff will be care. • Waste removal may become an issue. EMO and Public Health will provide directions/guidelines for disposal if garbage removal becomes a major concern. • Non-traditional staff may be assisting with cleaning so written procedures need to be clear. (Salvation Army) • Impact on suppliers – similar attack rates may affect their staffing and normal services will be disrupted.
RATIONALE	<p>Staff illness due to virus / mandatory self-isolation</p>
PLAN	<p>Written procedures for housekeeping need to be clear and available for reference, as necessary.</p> <p>Cleaning priorities.</p> <ul style="list-style-type: none"> • Equipment, surfaces contaminated with secretions from residents suspected or confirmed with influenza/Covid-19 should be cleaned daily. • All public and high touch surfaces to be cleaned 3 times per day • Sinks and toilets should be cleaned daily • kitchen should be cleaned daily / at minimum <p>Waste/garbage disposal remains a priority. Identify alternate sites for waste storage if garbage removal service is disrupted. (Utilize vacant shed area on vacant lot).</p> <p>Terminal disinfection of rooms/beds will be focused on cleaning hard, non-porous surfaces, Disinfection Guidelines from Health Canada / MHO should be used for cleaning protocols.</p> <p>Covid 19 viruses have been shown to survive for. 24-48 hrs on hard, non-porous surfaces and steel 8-12 hrs on cloth, paper, and tissues on hands up to 5 minutes after transfer from environmental surfaces.</p>

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PROCESS #2	ENVIRONMENTAL SERVICES - LAUNDRY
ASSUMPTIONS POTENTIAL IMPACT	<p>Human Resources will be limited and the priority for staff will be care. Minimal personal laundry will be done.</p> <p>Non- traditional staff may be assisting with laundry.</p>
RATIONALE	Staff illness due to virus / mandatory self-isolation
PLAN	<p>Written procedures for laundry must be clear and available for reference, as necessary. (See pandemic shift routine for laundry) To be followed up by support services manager.</p> <p>When staffing is less than normal an alternate shift routine will be implemented to ensure necessary linens are available,</p> <p>To decrease personal laundry requirements, Residents who are ill may be dressed in gowns or their own night clothes.</p> <p>Use of personals and linens will be kept to a minimum.</p> <p>Priorities for laundering will be.</p> <ol style="list-style-type: none"> 1) isolation gowns 2) clothes savers/aprons 3) face cloths/towels 4) linens <p>Sorting of soiled/clean linen remains a priority. Anyone handling soiled laundry must wear a gown and gloves and follow routine practice guidelines.</p> <p>There is no special cleaning required of linen from residents/clients suspected or confirmed to have Covid19 (Routine precautions).</p> <p>Linen should be handled with a minimum of shaking and agitation.</p> <p>Laundry bags should be washed after each use and can be washed in the same cycle as the linen contained in them.</p>

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	<p>Carts used to transport soiled linens should be cleaned after each use with a germicidal. / As directed by PH/ ICP.</p> <p>Laundry for workers who remain in the building may be done on site, as resources allow.</p> <p>Increase supply of water soluble (red) laundry bags / to contain contaminated linens.</p> <p>Adequate PPE must be maintained throughout process.</p>
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PROCESS #3	ENVIRONMENTAL SERVICES – FACILITY
ASSUMPTIONS POTENTIAL IMPACT	Human resources will be limited and the priority for staff will be care.
RATIONALE	The virus is “heavy” and does not extend beyond one meter – it drops quickly to all available surfaces, once released. Survival of the virus is extended in high humidity.
PLAN	<ul style="list-style-type: none"> • Ventilation systems will be maintained as usual. It is not feasible to apply airborne precautions for residents suspected or confirmed to have influenza/Covid-19 due to the lack of negative pressure rooms in nursing homes. • Ensure ventilation systems are cleaned and inspected as required. • Maintain normal temperature and humidity levels. humidifiers will not be used for Covid19 residents. • Follow guidelines in disaster / emergency manual for disruption of other services. • Essential preventive maintenance will be carried out. • External preventive service providers will be subject to the same restrictions / screening as visitors.