



The Salvation Army

3213 Fraser Street, Vancouver, BC V5V 4B8

Tel: 604-872-7676, Fax: 604-872-7678

Ask for "Mark Touzeau"

Email: adoptafamilyvfs@shawcable.com

"ADOPT-A-FAMILY" PROGRAM, 2010



Information for Sponsor

Thank you for your interest in the "Adopt-A-Family" program. Your generosity in sponsoring a family is commendable and we greatly appreciate your kindness. I am sending you this package to assist you in the process. If you have any questions or need more information please contact us via e-mail at the above address or telephone at 604-872-7676.

As a sponsor you are **responsible to make all the purchases and arrange delivery** of your food hamper and gifts to the family.

Guidelines and Information to Complete Sponsorship

1. Decide on the size of family or families you are able to help and complete the "Sponsor Application Form."
2. We will notify you when a suitable family has been arranged. At that time you will be notified of the family's toy suggestions and food preferences/allergies.
3. Provide a gift of new clothing and a new toy for each child 15 years of age and younger.
4. At your discretion you may provide a small gift for the parent(s) and other children 16 years and older.
5. Provide a food hamper as outlined.
6. Arrange delivery date and time with the family. **CONTACT** to arrange delivery should be made as soon as you receive the family contact information and **no later than Wednesday, December 15th**.
7. Arrange **DELIVERY no later than Sunday, December 19th**.
8. Please report any queries to the Adopt-A-Family Coordinator.

Alternative Sponsorship Option

If you wish to participate in adopting a family this Christmas but lack the time resources to commit, you may provide a financial donation to the Salvation Army that will be used to help families in need. Please contact us for details. A tax receipt will be provided.

Sponsorship Costs

For a family of 2 – One parent and one child – approximately **\$150.00**

<u>Small</u> food hamper: Fresh produce/dairy products, turkey, fruits, etc	80.00
New toys and/or clothing item for child	50.00
New gift item for parent	20.00
	<u>150.00</u>

For each additional child add approximately \$60.00. For each additional adult add approximately \$30.00.

Additional Information

Families are selected from our Christmas registration program where our screening process has identified their low-income status. The family has been advised that they are being sponsored – they are expecting your phone call to confirm delivery. **Families have been informed to not make extra requests. Only moderate gift ideas are appropriate.**

Tax receipts are available. Please refer to the "Important Information" attachment for more details.

Confirmation and Delivery

We would appreciate a confirmation of delivery at the following email address, as well as any suggestions to assure rewarding service in the Adopt-A-Family Program: "Mark Touzeau" adoptafamilyvfs@shawcable.com.

Last year we were able to help over 400 families through "Adopt-A-Family".

Thank you for your goodwill and generosity in sharing the joy of Christmas.

We wish you a Merry Christmas and Happy New Year!!